



**Board of Supervisors  
County of Louisa  
Monday, June 16, 2025  
Louisa County Public Meeting Room  
5:00 PM**

**CALL TO ORDER - 5:00 P.M.**

Mr. Adams called the June 16, 2025, meeting of the Louisa County Board of Supervisors to order at 5:00 p.m.

Attendee Name	Title	Status	Arrived
Tommy J. Barlow	Mountain Road District Supervisor	Present	5:00 PM
Fitzgerald A. Barnes	Patrick Henry District Supervisor	Present	5:00 PM
Christopher C. McCotter	Cuckoo District Supervisor	Present	5:00 PM
H. Manning Woodward, III	Louisa County Supervisor	Present	5:00 PM
R. T. Williams	Jackson District Supervisor	Present	5:00 PM
Duane A. Adams	Mineral District Supervisor	Present	5:00 PM
Rachel G. Jones	Green Springs District Supervisor	Present	5:00 PM

**Others Present:** Christian Goodwin, County Administrator; Patricia Smith, County Attorney; Chris Coon, Deputy County Administrator; Linda Buckler, Director of Community Development; and Scott Raettig, Director of Information Technology

**CLOSED SESSION**

On the motion of Mr. Barlow, seconded by Mr. Williams, which carried by a vote of 7-0, the Board voted to enter Closed Session at 5:00 p.m. for the purpose of discussing the following:

1. In accordance with §2.2-3711(A)(3) discussion or consideration of the acquisition of real property in the Mountain Road and Cuckoo districts, for a public purpose, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body; and
2. In accordance with §2.2-3711(A)(8), consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel; and
3. In accordance with §2.2-3711(A)(7), Consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body.

**REGULAR SESSION**

On the motion of Mr. Williams, seconded by Mr. Barnes, which carried by a vote of 7-0, the Board voted to return to Regular Session at 6:00 p.m.

**RESOLUTION - CERTIFICATION OF CLOSED SESSION**

<b>Voter</b>	<b>Role</b>	<b>Vote</b>
Tommy J. Barlow	Voter	Yes/Aye
Fitzgerald A. Barnes	Seconder	Yes/Aye
R.T. Williams, Jr.	Mover	Yes/Aye
Christopher C. McCotter	Voter	Yes/Aye
Duane A. Adams	Voter	Yes/Aye
Rachel G. Jones	Voter	Yes/Aye
H. Manning Woodward, III	Voter	Yes/Aye

On the motion of Mr. Williams, seconded by Mr. Barnes, which carried by a vote of 7-0, the Board voted to adopt the following resolution:

**WHEREAS**, the Louisa County Board of Supervisors has convened a Closed Meeting this 16<sup>th</sup> day of June 2025, pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

**WHEREAS**, §2.2-3712 of the Code of Virginia requires a certification by the Louisa County Board of Supervisors that such closed meeting was conducted in conformity with the Virginia Law.

**NOW, THEREFORE BE IT RESOLVED** on this 16<sup>th</sup> day of June 2025, that the Louisa County Board of Supervisors does hereby certify that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting was heard, discussed or considered by the Louisa County Board of Supervisors.

### **ADMINISTRATIVE ITEMS - 6:00 P.M.**

#### **INVOCATION**

Mr. Adams led the invocation, followed by the Pledge of Allegiance.

#### **ADOPTION OF AGENDA**

On the motion of Mr. Williams, seconded by Mr. Barnes, which carried by a vote of 7-0, the Board voted to adopt the agenda, as presented, with no changes.

#### **MINUTES APPROVAL**

##### **Board of Supervisors Regular Meeting Minutes – June 2, 2025**

On the motion of Mr. Barnes, seconded by Mr. McCotter, which carried by a vote of 7-0, the Board voted to approve the minutes from the June 2, 2025, regular meeting.

#### **BILLS APPROVAL**

##### **Resolution – To Approve the Bills for the First Half of June 2025**

On the motion of Mr. Barnes, seconded by Mr. McCotter, which carried by a vote of 7-0, the Board adopted a resolution approving the bills for the first half of June 2025.

### **CONSENT AGENDA ITEMS**

On the motion of Mr. Barnes, seconded by Mr. McCotter, which carried by a vote of 7-0, the Board voted to adopt the Consent Agenda items for June 16, 2025, as follows:

1. Resolution – Authorizing A Budget Supplement to Parks, Recreation, & Tourism for Virginia Tourism Corporation Marketing Grant
2. Resolution - Approving Louisa County's Participation in the Regional Hazard Mitigation Plan
3. Resolution - Approving an Easement Compensation Agreement Between SummitIG, LLC And the County of Louisa
4. Resolution - To Approve and Award a Contract for Child Day Care Service
5. Resolution - Authorizing a Pass-Through Appropriation to General Services for the FY2025 Litter Prevention and Recycling Program
6. Resolution - Authorizing Replacement of Vehicles for Fire And EMS

### **RECOGNITIONS**

#### **Recognition - Recognizing the Louisa County Water Authority for Their Dedication and Collaborative Efforts in Safeguarding Public Health Through Water and Wastewater Service Management**

Mr. Goodwin presented the recognition resolution, highlighting LCWA's responsiveness, interagency coordination, and leadership by Manager Pam Baughman. Supervisor Woodward presented the resolution and praised the LCWA team for their consistent service and responsiveness. Ms. Baughman and staff accepted the recognition and shared remarks of gratitude. Other members expressed their appreciation for LCWA's work.

### **PUBLIC COMMENT PERIOD**

Chairman Adams opened the public comment period.

Ms. Vicky Hart, Louisa District, expressed concern regarding the lack of action on affordable housing in the county and urged the Board to prioritize development of housing units beyond the town of Louisa.

Mr. Roy Waters, Mineral District, commended the Louisa County Water Authority for their prompt response to a water leak near his residence following a prior Board meeting. He also urged the Board to consider alternatives for supplying water to the proposed Amazon data center and to prioritize the needs of local residents.

With no one wishing to speak, Chairman Adams closed the public comment period.

### **INFORMATION/DISCUSSION ITEMS**

#### **Discussion – Developing a Local Housing Trust Fund to Support Affordable Housing**

Mr. Coon presented information on the establishment and use of housing trust funds. Supervisor Barnes initiated the discussion and proposed staff begin developing a framework. Supervisors Jones and Barnes were appointed to work with staff, with an anticipated report in October. The motion passed unanimously.

Board members expressed appreciation for the detailed plan and discussed the importance of fiscal responsibility, public engagement, and adding an “Affordable Housing” allocation in the future.

### **Information – Airport Advisory Bylaws**

Mr. Goodwin presented draft bylaws to establish an Airport Advisory Commission. The proposed commission would consist of five members with three-year terms and a purpose to provide recommendations, assist with events, and align airport operations with county development goals.

The Board raised concerns about the lack of staggered terms, which could lead to complete turnover. Other supervisors agreed and supported implementing staggered appointments for continuity. There was also discussion about whether the five-member structure (not district-based) was appropriate given the seven-member Board.

Mr. Goodwin confirmed that the structure mirrored models from similar bodies across the state and agreed to revise the draft for future consideration, incorporating staggered terms.

### **UNFINISHED BUSINESS**

#### **Ordinance - Approving Proposed Amendments to Chapter 86. Land Development Regulations; Article I. General Provisions; Article II. Zoning Ordinance and Maps; Article III. Subdivision; Article IV. Supplementary Regulations; and Article V. Signs**

Ms. Buckler summarized revisions following the public hearing and June 2<sup>nd</sup> discussion. She confirmed staff consulted LCPS regarding brightness levels and display intervals for digital signage. Staff also updated subdivision maintenance agreements to remove snow removal requirements.

Supervisor Barlow introduced language for Section 86-614 clarifying when plats require VDOT review, particularly when right-of-way dedication is the only change. His proposal also included clear labeling of such plats.

On the motion of Mr. Williams, seconded by Mr. McCotter, which carried by a vote of 7-0, the Board voted to adopt the revised ordinance with the new Section 86-614 (#17) language and snow removal deletions. Staff noted that one section (§86-587) must return to the Planning Commission for public hearing and recommendation.

### **NEW BUSINESS/ACTION ITEMS**

#### **Resolution – Authorizing a Budget Transfer to the Department of Fire and EMS for a Tanker Replacement for Bumpass Volunteer Fire Department**

The Bumpass Volunteer Fire has received \$247,500 in accident proceeds to replace their 2011 Freightliner Tanker which recently suffered a total loss. The actual replacement cost to replace the tanker with a demo model is \$426,478. The station has \$50,000 available in their fire programs funding that can be used towards the replacement apparatus along with the insurance proceeds. Bumpass Volunteer Fire is requesting a budget supplement of \$128,978 to cover the difference needed for the purchase.

The Department of Fire and EMS has \$128,978 in budgeted vacancy savings within their operational budget that can be used towards this purchase.

On the motion of Mr. Barlow, seconded by Mr. Williams, which carried by a vote of 7-0, the Board voted to authorize a budget transfer of \$376,478 to Fire & EMS Fire Trucks and Apparatus (GL # 30332000-482180) for the purchase of a replacement tanker for Bumpass Volunteer Fire Department. The source of funding is Volunteer Accident Repairs (GL # 10032200-318910-CINSV) in the amount of \$247,500 and Fire and EMS Part Time Compensation (GL# 10032300-413000) in the amount of \$128,978. The remaining \$50,000 will be paid from BVFD Fire Programs funding (20232200-456080-FP03).

#### **A Resolution Authorizing the Department of Fire & EMS to Apply for a Staffing for Adequate Fire and Emergency Response (SAFER) Grant**

The Staffing for Adequate Fire and Emergency Response (SAFER) grant program provides assistance to departments to ensure adequate staffing for safe and effective response. The grant application period is open from May 23 through July 3, 2025, and approval by the governing body is required prior to application for a SAFER grant.

The health and safety of departmental staff and the County's growing response requirements are critically important, and nine (9) additional career staff are needed to assist with ensuring safe and adequate response and to reduce response times in the face of growing demand in several areas of the County, and the added staff would also allow for additional ambulance and fire crews as the demand for services dictate.

The annual cost for the additional staff is approximately \$1,007,277, plus a one-time cost in year one for uniforms of \$54,000 and if awarded, the grant will provide 75% of all usual employee costs for the first two years and 35% of those costs for the third year of the three-year grant period, following which those costs are the responsibility of the governing body.

On the motion of Mr. Williams, seconded by Mr. McCotter, which carried by a vote of 7-0, the Board voted to authorize the submission of an application for Staffing for Adequate Fire and Emergency Response (SAFER) grant funding for the hiring of nine additional staff in the Department of Fire and Emergency Medical Services.

#### **REPORTS OF OFFICERS, BOARDS AND STANDING COMMITTEES**

##### **Committee Reports**

Supervisor McCotter promoted the Louisa Tourism Ambassador certification program, noting it takes under two hours and enhances local promotional efforts.

Supervisor Jones praised the Jack Jouett Festival and Southern Revere for hosting a well-attended community event.

Chairman Adams announced the appointment of Supervisors McCotter and Barlow to the Revenue Committee for July and August and thanked outgoing members Jones and Woodward for their service.

Supervisor Williams charged the Revenue Committee with evaluating the phased elimination of personal property tax over three years and potential rebates on real property tax for primary residences starting in year four. He proposed an analysis be prepared promptly for Finance Committee review.

### **Board Appointments**

On the motion of Mr. Williams, seconded by Ms. Jones, the Board approved the following appointments/reappointments:

- Reappointed Mr. Hernandez to the JABA Board of Directors
- Appointed Mr. Doug Barmoy to the Board of Zoning Appeals

### **County Administrator's Report**

Mr. Goodwin referred to the departmental monthly reports and emphasized collaboration with LCWA to begin reporting nutrient usage to ensure adequate planning. He also shared that VDOT had concluded the evaluation process for the Hamilton Road bridge and expects to begin construction in October, pending steel availability.

### **PUBLIC HEARINGS**

(None)

### **ADJOURNMENT**

On the motion of Mr. Barnes, seconded by Mr. Williams, which carried by a vote of 7-0, the Board voted to adjourn the June 16, 2025, meeting at 6:47 p.m.

BY ORDER OF:  
DUANE A. ADAMS, CHAIRMAN  
BOARD OF SUPERVISORS  
LOUISA COUNTY, VIRGINIA